

# Marion County School District Fixed Assets Transfer Form

School/Department Name: \_\_\_\_\_

[illegible]

SIGNATURE/DATE  
FROM PREPARER

copies: Fixed Assets-original

SIGNATURE/DATE  
PRINCIPAL/DEPT. HEAD

Maintenance Dept.-cc

SIGNATURE/DATE  
FIXED ASSETS DEPT.

Receiving School/Dept.– cc

SIGNATURE/DATE  
RECEIVING SCHOOL/DEPT.

Transferring School/Dept.-cc