
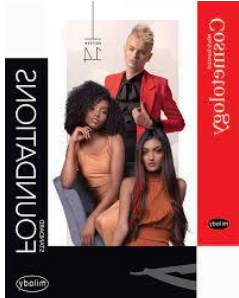



COURSE SYLLABUS

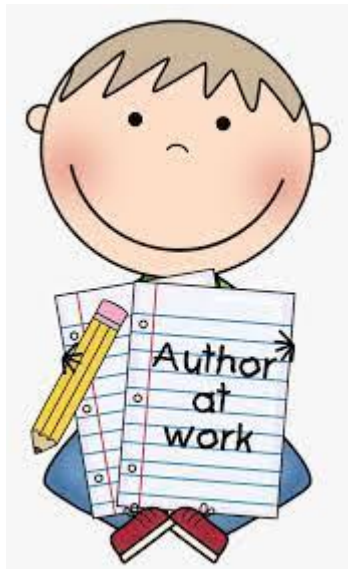
COURSE	COSMETOLOGY.....GRADES10, 11, 12.....MRS. HASELDEN
<p data-bbox="164 367 329 401">OVERVIEW</p> 	<p data-bbox="459 367 1052 401">Dear Parents, Guardians, and Students:</p> <p data-bbox="459 409 1463 625">This syllabus will give you an overview of what to expect this year. A copy of the items in the student kit is attached. Please pay close attention to the dress code and attendance policy. Attendance is extremely important as we are registered with the state and are required to meet certain obligations for licensure.</p> <p data-bbox="459 634 1438 810">We will work on Theory subjects, such as Chemistry, Electricity, Anatomy/Physiology, Skin Structure, Skin Disease, etc. Practical (hands-on) subjects include hairstyling, haircutting, hair removal, nails, facials, etc.</p>
<p data-bbox="164 871 329 905">TEXTBOOK</p> 	<p data-bbox="459 871 1463 1087"><u>Milady's Standard Cosmetology.</u> A textbook will be issued to your student, paid for by the school, and are the sole responsibility of the student. Any misplaced or damaged books are the students' responsibility to replace at \$125.00. Books are available for purchase at \$125.00</p>
<p data-bbox="175 1218 318 1251">GRADING</p> 	<p data-bbox="459 1218 1398 1297">TEST GRADES, CLASSWORK GRADES, PROJECTS are graded as follows:</p> <ul data-bbox="509 1306 773 1535" style="list-style-type: none"> • 90-100.....A • 80-89.....B • 70-79.....C • 60-69.....D • BELOW 60.....F <p data-bbox="459 1587 1474 1717">All classwork is due on the day it is assigned unless otherwise expressed by the instructor. Work may be completed as homework and turned in 1 day late with a loss of 10 points.</p> <p data-bbox="459 1726 727 1759">GRADING POLICY</p> <ul data-bbox="509 1768 1195 1902" style="list-style-type: none"> • CHAPTER AND LAB TESTS 40% • CLASSWORK, HOMEWORK, PROJECTS 20% • LAB, PROFESSIONALISM 30%



- **WRITING 10%**

Students begin the class with a 100 daily. Points are lost for failure to wear proper clothing, failure to complete tasks, cell phone usage, and wasting time when work is assigned.

**ASSIGNMENTS &
MAKEUP WORK**



Assignments are due as posted or vocalized. If you are absent, please check the organizer "IF YOU WERE ABSENT" on your first day back and retrieve anything you may have missed. Please complete and turn in the work within 5 days of returning to school. This includes absences or early dismissals for extracurricular activities. If you are absent on the day of an announced test, you must take that test the first day you return. PLEASE WRITE YOUR NAME ON **ALL** papers.

LAB

Work for the week will be listed on your TASK LISTS, and ALL tasks are expected to be completed by Friday of that week or the grade will result in a zero. If you are absent, TASK LISTS may be completed the following week along with that week's tasks. Per state law, it is illegal to eat in the lab.

**CLASSROOM & LAB
POLICIES**



SAFETY:

Students **MUST** adhere to **ALL** safety policies in the lab. We work with chemicals, electrical tools, sharp tools, and heating elements. Failure to follow all rules can result in injury to yourself or classmates. **HORSEPLAYING WILL NOT BE TOLERATED!**

Students are required by the state to pass a basic First Aid and Safety test with a 100. This is the first assignment we will complete in class. Further safety test will be given as we cover chapters that have safety measures.

RESPONSIBILITY:

- Bring **ALL** laptops, writing utensils, notebooks, and textbook to class **DAILY**.
- Please take good care of your student kit. Keep it **CLEAN**. Keep it locked and in the locker when you are not using it. Items are for school use and are **NOT** to be taken home unless it is approved by me prior to taking them home.
- Cleaning is everyone's responsibility. You will be assigned a weekly cleaning duty. That duty will be different each week. Your work area, including dresser, mirror, and drawer, is expected to be clean at **ALL** times.
- Bookbags, backpacks, large purses, or coats are not allowed in the lab area.
- Closed-toe shoes and lab coats must be worn at all times. Failure to do so will result in a loss of points from the Professionalism grade.

PROFESSIONALISM:

- Head scarves, bed shoes, bed clothes, etc are not proper attire for Cosmetology. I want you to be a walking advertisement for Cosmetology.
- When you arrive at school, go to class and to your desk, not the hallway, lab, reception area, vending, or other classes.

- **Cell phones are not allowed in the lab nor classroom.** Please have them off and away. Your attention needs to be directed toward your work. I will announce when it is okay to have cell phones out. On break, after all work is completed, when the assignment calls for it. Having your cell phone out will result in points taken from your Professionalism grade.
- **PROFANITY IS PROHIBITED!** Will result in points taken from your Professionalism grade. If this continues to be an issue, it will result in a write up.
- Eat before you come to class. Do not bring any outside food.
- Students must adhere to district dress code. Labcoats/Aprons are required to be worn in class and the lab all day. We will purchase those with the kit.
- Sleeping is prohibited. You will be clocked out.
- ID tags must be worn at all times. State board policy says students must be represented as students.
- Text me @ 8434334168 if you are going to be absent. It is a good habit to prepare for the workforce.

CONSEQUENCES:

Each day you come in, you are given a 100. Any offense not followed in the posted Responsibilities and Professionalism can result in a loss of points.

Example: Not wearing your labcoat is a loss of 10 points on Day 1. Not wearing your labcoat on Day 2 is a loss of 20 points. And so on.....

Sleeping in class gets you clocked out

All other infractions are covered in the District Student Handbook.

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Dear Parent or Guardian:

In Cosmetology the way we learn is through practice and repetition. Please read through the syllabus with your student. Students receive licensure through dedication of their time. Let me remind you of the importance of attendance and punctuality. State Board of Cosmetology counts their time in hours and minutes. License will be issued by the state when a student has completed 1540 hours and successfully passed the theory exam and the practical exam.

Please sign and return to me.

I have read and understand the syllabus guidelines and procedures and have discussed them with my child.

Student Name (printed) _____

Student's signature _____ Date _____

Parent/Guardian signature _____ Date _____